

**FAIRVIEW FIRE PROTECTION DISTRICT REGULAR
BOARD MEETING MINUTES
MONDAY, SEPTEMBER 30, 2024, 7:00 PM
MEETING VIA TELECONFERENCE OVER ZOOM
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Board Vice President Michael Justice at 7:01 p.m. Director Justice led the pledge of allegiance.

2. ROLL CALL

Board members present: Directors Robert Clark, Michael Justice, Mark McDaniel, and Melissa Dimic. Director Choi was a late arrival at 7:44 PM.

In addition, the following staff and service providers were present: Acting Fire Chief Eric Vollmer, General Manager Michael Preston, and Conor Kennedy, Esq. of Garcia Hernandez Sawhney, LLP. Fire Marshall Miles Massone and Fire Services Analyst Tara Reyes attended as well.

3. WELCOME

President Dimic made welcome comments.

4. PUBLIC COMMENT PERIOD

President Dimic opened the public comment period. No comment was provided.

5. MESSAGE FROM THE PRESIDENT

President Dimic welcomed everyone to the meeting and congratulated Leo for winning the raffle. President Dimic awarded the prize of a fully stocked emergency preparedness kit.

6. FIRE CHIEF'S REPORT

Acting Fire Chief Eric Vollmer and Fire Marshal Massone delivered the Incident Response Report, the Vegetation Management Update, and the Fire Prevention Activity report. Chief Vollmer reported to the Board that the Emergency Services Officer has a meeting next week with the Berkeley Fire Department in the upcoming week pertaining to Fire Sensor Technology for early detection of fires in the surrounding area.

A member of the public asked whether that will have an impact on parcel owners who engage in safe outdoor cooking.

The Board asked the Chief questions.

7. FFPD FINANCIAL UPDATE

The General Manager briefed the Board about the fund balance report and the Accountant Reports in the packet.

The Board asked questions of the General Manager about individual expenditures.

Director Dimic moved to accept the July and August 2024 Accountants' Report in the packet. Director Justice seconded. The motion was carried unanimously.

AYES 4 (Dimic, Clark, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

8. GENERAL MANAGER REPORT

General Manager Preston updated the Board about:

- Open House Report
- Fire Station Road Repair Project
- 2024 General Election
- Personal Emergency Preparedness Class Offering through the Email Listserv and CERT Class Offerings
- Fire Station Tour Video on Website
- Replacement Schedule for Fire Engine

A member of the public mentioned reaching out to high school video production teams.

9. NATIONAL NIGHT OUT REPORT OUT – DIRECTOR CLARK

Director Clark provided a report to the public and the Board from National Night Out.

10. BOARD MOTIONS AND APPROVALS

Secretary McDaniel moved to approve the minutes from the July 29, 2024, regular meeting. Director Justice seconded. The motion was carried unanimously. AYES 5 (Clark, Dimic, Justice, McDaniel, Choi), NOES 0, ABSTAIN 0.

11. MEETING ACTION ITEM SUMMARY

General Manager will send out the neighbor letter and work on agreements with neighbors related to the upcoming road closure.

General Manager will bring the RFP back for Board approval at the November meeting.

General Manager will continue overseeing the District's offer of the Personal Emergency Preparedness Class and the CERT Class and report back to the Board.

General Manager will check the cost to update the tour video on the website and reach out to local high school video production teams for potential cost savings.

Department will meet with the Berkeley Fire Department and report back to the Board.

General Manager will make updates to the report spreadsheet.

12. COMMENTS BY BOARD MEMBERS

Board Members made comments.

13. AGENDA ITEMS FOR THE NEXT BOARD MEETING

Road Repair RFP

President Dimic appointed Director McDaniel and herself to a Succession Planning Ad Hoc.

ADJOURNMENT

President Dimic moved to adjourn the meeting and Director Justice seconded. The motion was carried unanimously. **AYES 5 (Clark, Dimic, Justice, McDaniel, Choi), NOES 0, ABSTAIN 0**

Meeting adjourned at 8:02 PM.



Mark McDaniel
Secretary of the Board of Directors
Fairview Fire Protection District