

**FAIRVIEW FIRE PROTECTION DISTRICT REGULAR
BOARD MEETING MINUTES
MONDAY, MARCH 25, 2024, 7:00 PM
MEETING VIA TELECONFERENCE OVER ZOOM
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Melissa Dimic at 7:03 p.m. Director Justice led the pledge of allegiance.

2. ROLL CALL

Board members present: Directors Melissa Dimic, Robert Clark, Michael Justice, and Mark McDaniel. Director Choi was absent.

In addition, the following staff and service providers were present: Deputy Fire Chief Eric Vollmer, General Manager Michael Preston, and Conor Kennedy, Esq. of Garcia Hernandez Sawhney, LLP.

3. WELCOME

President Dimic made welcome comments.

4. PUBLIC COMMENT PERIOD

President Dimic opened the public comment period. There was no public comment. The period was closed.

5. MESSAGE FROM THE PRESIDENT

President Dimic welcomed everyone to the meeting.

6. ALAMEDA COUNTY SHERIFF'S OFFICE FIREWORKS ORDINANCE UPDATE

Public comment was taken for the cancelled item.

7. DRAFT 2024-29 DRAFT STRATEGIC PLAN BOARD APPROVAL

The Board heard a presentation by the consulting team summarizing their work and draft.

Director Dimic moved to amend the draft report as discussed during the meeting and provisionally approve the draft with direction to the Ad Hoc to provide additional technical line edits. Director Justice seconded. Motion carried unanimously.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0

8. FIRE CHIEF'S REPORT

Deputy Chief Vollmer and Fire Marshal Massone briefed the Board about statistics in the packet. Deputy Chief Vollmer explained that the timing for upcoming inspection notices will take place in a few months, with timing designed to avoid the possible need for parcel owners to abate twice. The Deputy Chief discussed updates about the chipping program and the District's contribution to that funding, and identified current balances of the chipping assistance fund. Public comment was made, and Directors asked questions of the Deputy Chief.

9. FFPD FINANCIAL UPDATE

The General Manager briefed the Board about the fund balance report in the packet.

Director Justice moved to accept the January 2024 Accountant's Reports in the packet. Director McDaniel seconded. Motion carried unanimously.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0

Break

10. SECOND READING AND ADOPTION OF RESOLUTION 24-01

President McDaniel moved to waive the reading. Director Dimic seconded. Motion carried unanimously.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0)

Director Clark moved to adopt the resolution with direction to the General Manager to post. Director McDaniel seconded.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0)

11. SECOND READING AND ADOPTION OF RESOLUTION 24-02

President Dimic moved to waive the reading. Director Clark seconded. Motion carried unanimously.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0)

Director Dimic moved to adopt the resolution with direction to the General Manager to post. Director Justice seconded.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0)

12. GENERAL MANAGER REPORT

General Manager Preston updated the Board about:

- District vote in special election for LAFCO on May 8
- Ownership of roadway around the firehouse and deficiencies in road.

13. BOARD MOTIONS AND APPROVALS

Secretary McDaniel moved to approve the minutes from the January 29, 2024, regular meeting and the March 9, 2024, special meeting. Director Clark seconded. Motion carried unanimously. AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

14. MEETING ACTION ITEM SUMMARY

The General Manager will coordinate with the Strategic Plan Ad Hoc to provide all edits on the Draft Strategic Plan to the Consultant Team by April 12.

The General Manager will post both ordinances.

The General Manager will fill out the form about the LAFCO vote.

The General Manager will coordinate with Counsel to determine the next steps on roadway maintenance.

15. COMMENTS BY BOARD MEMBERS

Board Members made comments.

16. AGENDA ITEMS FOR NEXT BOARD MEETING

Preliminary Budget
Roadway Maintenance Contract Update
Special Paramedic Tax
Newsletter

17. ADJOURNMENT

President Dimic moved to adjourn the meeting and Director Justice seconded. All voted in favor.

AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi), NOES 0, ABSTAIN 0.

The meeting adjourned at 9:05 PM.



Mark McDaniel
Secretary of the Board of Directors
Fairview Fire Protection District