

**FIRE PROTECTION DISTRICT REGULAR BOARD MEETING MINUTES
WEDNESDAY SEPTEMBER 25, 2023, 7:00 PM
MEETING AT FIRE STATION 8
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Melissa Dimic at 7:06 p.m. Director Dimic led the pledge of allegiance.

2. ROLL CALL

Board members present: Directors Melissa Dimic, Robert Clark, and Mike Justice.

In addition, the following staff members were present: Fire Services Supervisor Tara Reyes; General Manager Mike Preston, and Conor Kennedy, Esq. of Garcia Hernandez Sawhney, LLP.

3. WELCOME

Board President Dimic welcomed everyone to the meeting.

4. PUBLIC COMMENT PERIOD

Public comment was taken. No member of the public spoke.

5. MESSAGE FROM THE PRESIDENT

President Dimic welcomed everyone to the meeting.

6. FIRE CHIEF'S REPORT

Tara Reyes delivered the Chief's report, starting with Incident Response Statistics in the packet for July/August 2023. The Board was briefed about inspections and plan checks. As a Vegetation Management Update, abatement matters were all resolved through voluntary compliance. Chipping program updates and costs were summarized.

The Board asked questions, including a question about the warrant issued for budgeted allotments related to chipping program costs.

7. FFPD FINANCIAL UPDATE

The General Manager briefed the Board about the cash balance report and accountant's report in the packet.

Director Justice moved to accept the May, June, and July 2023 Accountant's Reports in the packet. President Dimic seconded. The motion was carried unanimously.

AYES 3 (Dimic, Clark, Justice), ABSENT 2 (McDaniel, Choi), NOES 0, ABSTAIN 0

8. **RESOLUTION OF SUPPORT FOR ALAMEDA COUNTY SHERIFF OFFICE EFFORTS TO STRENGTHEN ENFORCEMENT TOOLS TO ADDRESS ILLEGAL FIREWORKS USE IN UNINCORPORATED ALAMEDA COUNTY**

Director Clark noted to counsel to make font updates to the resolution.

President Dimic moved to adopt the resolution. Director Justice seconded. The motion was carried unanimously.

AYES 3 (Dimic, Clark, Justice), ABSENT 2 (McDaniel, Choi), NOES 0, ABSTAIN 0

9. **GENERAL MANAGER REPORT**

General Manager Preston reported to the Board about:

- Directors' Perpetual Plaque
- CalFire Fire Hazard Severity Zone Map Status
- Open House Report (Cancelled)
- Open House Raffle Drawing
- PGE rate changes at FS8
- Alternate evacuation route signage
- AB 1757 Accessibility internet requirements for websites & new .gov domain requirements.

10. **BOARD MOTIONS AND APPROVALS**

President Dimic moved to approve the minutes from the July 31, 2023, regular meeting. Director of Justice seconded. The motion was carried unanimously. AYES 3 (Dimic, Clark, Justice), ABSENT 2 (McDaniel, Choi), NOES 0, ABSTAIN 0

11. **MEETING ACTION ITEM SUMMARY**

The General Manager will convey the adopted resolution to the ASCO and County Supervisor Miley's Office.

The General Manager will coordinate with the Open House Ad Hoc and the Hayward Fire to reschedule the Open House tentatively for October 18.

12. **COMMENTS BY BOARD MEMBERS**

Board Members made comments.

13. **AGENDA ITEMS FOR NEXT BOARD MEETING**

- Open House Report
- Raffle Drawing
- ASCO update
- [Place saver for abatement actions]

14. **ADJOURNMENT**

President Dimic moved to adjourn at 7:58 p.m. Director Justice seconded. The motion was carried. AYES 3 (Dimic, Clark, Justice), ABSENT 2 (McDaniel, Choi), NOES 0, ABSTAIN 0



**Mark McDaniel,
Secretary of the Board of Directors
Fairview Fire Protection District**