



AGENDA  
Fairview Fire Protection District Regular Board Meeting  
Monday, January 30, 2023, 7:00 P.M.



**Because the legal conditions are met for the District Governing Board to conduct its proceedings via teleconference, per California Government Code Section 54953(e), Directors of the Fairview Fire Protection District, as well as the District's Counsel and Fire Chief, General Manager, and other staff, will participate via phone/video conference, and no physical teleconference locations are required.**



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Fairview Fire Protection District Regular Board Meeting  
Monday, January 30, 2023, 7:00 P.M.



**PUBLIC PARTICIPATION**

Fairview Fire Protection District encourages public participation in its meetings, in any of the following ways.

**OBSERVE:**

- To observe the meeting by video conference, at the noticed meeting time in the header above, please click on this link, or input the link into your web browser's URL bar:

<https://us06web.zoom.us/j/85842659950>

Zoom's instructions on how to join a meeting by video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193>, which is a webpage address that provides a tutorial video entitled "Joining a Meeting."

- To listen to the meeting by phone, please call one of the numbers below at the noticed meeting time:

Dial (for higher quality, dial a number based on your current location):

+1 253 215 8782 or +1 346 248 7799  
or +1 720 707 2699 or +1 301 715 8592  
or +1 312 626 6799 or +1 646 558 8656

For each number, please be patient and when requested, dial the following Webinar ID: 858 4265 9950

After calling any of these phone numbers, if you are asked for a participant ID or code, press the pound (#) key.

Zoom's instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage address that provides written tutorial instructions entitled "Joining a Meeting By Phone."

**PROVIDE PUBLIC COMMENT:** There are three ways to make public comment within the time allotted for public comment on an eligible Agenda item.

- Comment in advance via email. To send your comment directly to the Board and staff BEFORE the meeting starts, please send your comment, along with your full name and agenda item number you are commenting on, to Michael Preston at [mike.preston@fairviewfiredistrict.org](mailto:mike.preston@fairviewfiredistrict.org). Please note that submissions close twenty-four (24) hours before posted meeting time. All submitted public comments will be provided to the Directors prior to the meeting, and the District will momentarily confirm during the meeting itself receipt of any timely email comments.

- By Video Conference. To comment by Zoom video conference, click the "Raise Your Hand" button to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. You will then be unmuted, during your turn, and allowed to participate in public comment. After the allotted time, you will then be re-muted. Instructions on how to "Raise Your Hand" are available at: <https://support.zoom.us/hc/en-us/articles/205566129>, which is a webpage entitled "Raise Hand In Webinar."

- By Phone. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to "Raise Your Hand" by pressing STAR-NINE ("\*9") to request to speak when Public Comment is being taken on an eligible agenda item at the beginning of the meeting. Once it is your turn, you will be unmuted and allowed to comment. After the allotted time, you will be re-muted. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>, which is a webpage entitled "Joining a Meeting by Phone."

If you have any questions about these protocols, please e-mail Michael Preston, at [mike.preston@fairviewfiredistrict.org](mailto:mike.preston@fairviewfiredistrict.org).



AGENDA  
Fairview Fire Protection District Regular Board Meeting  
Monday, January 30, 2023, 7:00 P.M.



1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL: DIRECTORS DIMIC, CHOI, CLARK, JUSTICE, & McDANIEL**
3. **WELCOME:** If you wish to speak on an item which appears on this agenda, the President will call your name when your agenda item is being considered. Please state your name and address for the record. Each speaker is allowed three (3) minutes.
4. **PUBLIC COMMENT PERIOD** (The Public Comments Period provides an opportunity for citizens to address the Board on items not listed on the agenda. The Board welcomes your comments under this section but is prohibited by State law from discussing items not on the agenda.)
5. **ELECTION OF OFFICERS** – The Board must elect officers in January meeting each year. Positions are President, Vice President, Assistant Vice President, Secretary, & Treasurer. **INFO/ACTION**
6. **MESSAGE FROM THE PRESIDENT** **INFO**
7. **FIRE CHIEF’S REPORT** **INFO/ACTION**  
Incident Response Statistics November/December 2022  
Fire Prevention Activity November/December 2022  
Vegetation Management Update  
Fire Department ADU Checklist
8. **FFPD FINANCIAL UPDATE** **INFO/ACTION**  
Cash Balance Report October/November 2022  
Accountant’s Report – October/November/December 2022  
Expenditure Report
- BREAK**
9. **GENERAL MANAGER REPORT** **INFO/ACTION**
  - CalFire Hazard Zone Maps Update
  - California Insurance Regulation Relative to Fire Insurance
  - Investment Pool Performance
  - Alternate Evacuation Routes (AEP’s\_
10. **BOARD MOTIONS AND APPROVALS** **INFO/ACTION**  
Regular Meeting Minutes - November 14, 2022  
Special Meeting Minutes - December 12, 2022  
Special Meeting Minutes - January 9, 2023



AGENDA  
Fairview Fire Protection District Regular Board Meeting  
Monday, January 30, 2023, 7:00 P.M.



**11. MEETING ACTIONS ITEMS SUMMARY**

**INFO/ACTION**

**12. COMMENTS BY BOARD MEMBERS**

**13. AGENDA ITEMS FOR NEXT BOARD MEETING**

**ADJOURNMENT**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the videoconference meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the General Manager, Michael Preston at (510) 583-4930 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

# 5. ELECTION OF OFFICERS

# 6. MESSAGE FROM THE PRESIDENT

# 7. FIRE CHIEF'S REPORT

**INFO/ACTION**



## Response Time Report January 30, 2023

<b>November/December</b>	
<b>Average Response Time</b>	<b>Eng. 8 – 4 min 14 sec. Eng. 9 – 3 min 19 sec.</b>
<b>5 min 50 sec or less</b>	<b>91% (165/181)</b>
<b>ERF less than 8 min</b>	<b>100% (5/5)</b>

➤ **ERF = Effective Response Force**

<b>2022</b>	
<b>Average Response Time</b>	<b>Eng. 8 – 4 min 08 sec. Eng. 9 – 3 min 32 sec.</b>
<b>5 min 50 sec or less</b>	<b>93% (892/961)</b>
<b>ERF less than 8 min</b>	<b>94% (17/18)</b>





January 3, 2023

To: Garrett Contreras, Fire Chief  
Through: Eric Vollmer, Deputy Fire Chief  
Scott Anderson, Deputy Fire Chief  
From: Miles Massone, Fire Marshal

**Re: FFPD Fire Prevention Activity (November-December 2022, Bi-Monthly Report)**

During the past two months, The Office of the Fire Marshal has been involved in the following activity in the Fairview Fire Protection District:

Performed (1) Fire Inspections (Annual/Fire Protection/Building)

- 25872 Five Canyons Pkwy Annual Inspection

Reviewed (0) Referrals for Future Construction/Development

Performed (1) New Construction Plan Checks for Single Family Residences/Additions

- 3000 Pickford Way Legalize ADU (previous owner)

Performed (1) Fire Sprinkler/Alarm/Underground Line Plan Checks

- 2933 East Ave New Fire Sprinkler 13D System

Performed (0) Vegetation Management Complaint Inspections

Respectfully,  
Miles Massone  
Fire Marshal

**Hayward Fire Department**  
**Office of the Fire Prevention Bureau**

777 B Street, Hayward, CA 94541  
T: 510.583.4900 | F: 510.583.3641



## Fire Department ADU Checklist/FAQs

The Hayward Fire Prevention Bureau works with permit applicants to ensure compliance with all current applicable state and local codes, which aims to ensure public health and safety.

- 1) **Does the proposed project meet or exceed off street parking requirements?**  
If "no" your project may require additional safety measures to ensure public safety. On street parking on narrow roads (20'-26' wide) is prohibited (CFC Appendix D- 103.6.1).
- 2) **Fire sprinklers - Is the primary residence protected by fire sprinklers?**  
If "yes", the ADU (attached or detached) must have fire sprinkler protection.
- 3) **Fire sprinklers and detached ADU - Is the detached ADU greater than a gross area of 1,200 square feet?**  
If "yes", the ADU must have fire sprinkler protection.
- 4) **Fire sprinklers and Attached ADUs -**
  - A. **Is the project an attached ADU greater than 50% of existing conditioned living area?**  
If "yes", the entire house and ADU are required to be protected with a fire sprinkler system.
  - B. **Does the overall gross floor area, including entire existing house and new ADU, exceed 3,600 square feet?**  
If "yes", the entire house and ADU are required to be protected with a fire sprinkler system.
- 5) **ADU Address - Is the address of the ADU visible and legible from the street?**  
If "no," your project may require additional safety measures.
- 6) **ADU Fire Access - Is the hose lay distance from the street curb of the lot to all portions of exterior walls of the proposed ADU no greater than 150 feet as measured along a minimum 3-foot clear path to all sides of the ADU?**  
If "no," your project may require additional safety measures.
- 7) **Hydrant Proximity - Are all portions of exterior walls of the ADU within 600 feet hose lay distance of a fire hydrant, as measured along a minimum 3-foot clear path to all sides of the ADU?**  
If "no," your project may require additional safety measures.
- 8) **Hydrant Water Flow - Is a minimum flow of 1,000 gpm at 20 psi available from the closest hydrant?**  
If "no", you must submit a letter from the water purveyor that serves your property that contains current water flow data (<5 years old) with your building permit application. If the flow is less than 1,000 gpm at 20 psi, Fire staff will evaluate if additional fire safety measures are required.
- 9) **Is the project in the Wildland Urban Interface Area (WUI) (East of Mission Blvd., South of D St., and all of Fairview)?**  
If "yes", including decks, construction shall meet all applicable codes, including California Fire Code (CFC) Chapter 49 (including local amendments), California Residential Code (CRC R337) and California Building Code (CBC) Chapter 7A.
- 10) **Does the site plan show separation distances?**  
If "no", indicate the distance of the proposed ADU exterior walls and eaves from the existing (neighboring) property lines and onsite structures.

# 8. FFPD FINANCIAL UPDATE

**INFO/ACTION**

PeopleSoft  
 CASH BALANCES BY FUND

Report ID: FXGLA301  
 Fiscal Year 2023  
 Accounting Period 4 thru 4 --- Fund(s) Requested: All  
 Fund: 43300 Fairview Fire District

<u>Journal Date</u>	<u>Journal ID</u>	<u>Jrnl Line Description</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Apportionment</u>	<u>Interfund Transfers</u>	<u>Ending Balance</u>
2022-10-04	APP0944756						-726.77	6,703,412.38
2022-10-14	0000946367	Cash in Treasury					-207.08	6,703,205.30
2022-10-14	0000946368	Cash in Treasury					-48.43	6,703,156.87
2022-10-14	0000946370	Cash in Treasury					-3,340.00	6,699,816.87
2022-10-19	APP0946383						-13,950.44	6,685,866.43
2022-10-20	APP0946577						-1,016.60	6,684,849.83
2022-10-31	UT00000001	Cash in Treasury					-1.61	6,684,848.22
Totals for Fund 43300			6,704,139.15	0.00	0.00	0.00	-19,290.93	6,684,848.22

PeopleSoft  
 CASH BALANCES BY FUND

Report ID: FXGLA301  
 Fiscal Year 2023  
 Accounting Period 5 thru 5 --- Fund(s) Requested: All  
 Fund: 43300 Fairview Fire District

<u>Journal Date</u>	<u>Journal ID</u>	<u>Jrnl Line Description</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Apportionment</u>	<u>Interfund Transfers</u>	<u>Ending Balance</u>
2022-11-02	0000949246	Cash in Treasury				817.80		6,685,666.02
2022-11-02	0000949247	Cash in Treasury				134.01		6,685,800.03
2022-11-02	0000949248	Cash in Treasury				4.44		6,685,804.47
2022-11-02	APP0947983						-4,819.35	6,680,985.12
2022-11-04	APP0948368						-57,103.14	6,623,881.98
2022-11-11	APP0949143						-446.66	6,623,435.32
2022-11-17	APP0949552						-500.00	6,622,935.32
2022-11-18	APP0949762						-9,963.86	6,612,971.46
2022-11-23	0000950660	Cash in Treasury					-258.16	6,612,713.30
2022-11-23	0000950662	Cash in Treasury					-60.38	6,612,652.92
2022-11-23	0000950663	Cash in Treasury					-4,164.00	6,608,488.92
2022-11-30	APP0950673						-1,428.86	6,607,060.06
Totals for Fund 43300			6,684,848.22	0.00	0.00	956.25	-78,744.41	6,607,060.06

FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT

OCTOBER 2022

#	PAYEE	DESCRIPTION	AMOUNT
22-042	Bay Area News Group	Classified Ad:7/08/2022: FFPD 7/11/22 Special Meeting =\$ 47.97 Classified Ad:7/22/2022-FFPD 7/25/22 Regular Meeting =\$ 82.41 Classified Ad:7/29/2022-FFPD 8/03/22 Special Meeting =\$ 51.66 Classified Ad:8/19/2022-FFPD 8/22/22 Special Meeting =\$ 51.66 Classified Ad:8/26/2022-FFPD 9/01/22 Special Meeting =\$ 51.66 Classified Ad:9/23/2022-FFPD 9/26/22 Meeting =\$ 51.66	\$ 337.02
22-043	Melissa Dimic	Reimburse-Chef Daddy - Deposit for food for FFPD - Open House	\$ 500.00
22-044	Pacific Printing	(2) Open House Banners	\$ 202.13
22-045	US Bank 10/06/2022 stmt.	Zoom 9/13-10/12/22 Standard Pro & Webinar svc.: \$73.83; GoogleWorkspace 8/1-8/31/22 \$36.00;Amazon-Emergency Kit for Open House \$181.91; Other Open House event costs: \$45.65-Staples;\$67.28-Office Depot;\$59.48-Safeway;\$20.00 Starbucks; \$330.52 Carlenes T Shirt; \$25.74-Petes Hardware \$23.89 Michaels; \$152.30 Costco	\$ 1,016.60
22-046	Pacific Gas & Electric (8/22-9/21) <i>Bill amount \$1778.52</i>	24200 Fairview:Electric Delivery & Generation-\$87.76;Gas-\$8.64 25862 Five Cny's:Electric Delivery&Genert'n \$1565.71;Gas-\$116.41	\$ 1,778.52
22-047	Alliant Insurance Services	Inv #5190-Special Liability Ins. (SLIP) 9/29/22-9/29/23	\$ 10,732.77
22-048	Richard DiTiberio	Landscape maintenance: Station #8 - Five Canyons - Sept 2022	\$ 400.00
22-049	Concise Bookkeeping	Bookkeeping services:Sept 2022	\$ 1,370.82
22-050	Pacific Gas & Electric (9/21-10/20) <i>Bill amount \$4,976.51</i>	24200 Fairview:Electric Delivery & Generation-\$<4.36>;Gas-\$8.35 25862 Five Cny's:Electric Delivery&Genert'n \$1030.77;Gas-\$287.93	\$ 1,322.69
22-051	ADT Commercial	Inv #147279690:Svc 10/1-9/30/23 @ 24200 Fairview Ave (12 months)	\$ 1,369.84

<b>Expenditures - Page 1 Sub Total</b>	\$ 19,030.39
<b>Expenditures from Page 2 Sub Total</b>	-
<b>TOTAL EXPENDITURES</b>	\$ 19,030.39

**RECEIPTS FROM**

**DESCRIPTION**

**TOTAL RECEIPTS** -

**SUMMARY**

<b>Directors Fees</b>	
<b>Total Bills</b>	\$ (19,030.39)
<b>Total Receipts</b>	-
	<b>\$ (19,030.39)</b>

Submitted for approval by:

Barbara Charnley, Concise Bookkeeping  
12/7/2022

FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT

OCTOBER 2022

#	PAYEE	DESCRIPTION	AMOUNT
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	Expenditures Continued -		

EXPENDITURES - page 2 \$ -

**FAIRVIEW FIRE PROTECTION DISTRICT**

**ACCOUNTANTS REPORT**

**NOVEMBER 2022**

#	PAYEE	DESCRIPTION	AMOUNT
22-052	L.N. Curtis & Sons (Inv #634568)	Purchase: (40) Custome Task Force Tips) - \$22,160.00; (40) 1.5 NH VIT Nozzle(s) w/15/16" Orifice Tip Insert - \$18,040.00; (20) 2.5NHF x 1.5NHM Ball Valve Shutoff \$7,690.00; (32) 1.5NH x 1-3/16" Orifice Straight Tip(s) \$3,670.40; (tax \$5,542.74)	\$ 57,103.14
22-053	Garcia Hernandez Sawhney LLP	Legal & Recording Sec. Services: 9/01-9/26/2022	\$ 756.00
22-054	Alameda County LAFCO	Fairview Fire Dist. Portion of LAFCOs' budget of May 2022 (FY23)	\$ 395.00
22-055	Bay Area News Group	Classified Ad:10/21/2022: FFPD 10/24/22 Special Meeting	\$ 51.66
22-061	Cropper Rowe LLP	Second and Final billing for Audit of YE 6/30/2022 Financial Report	\$ 9,315.00
22-062	US Bank 10/06/2022 stmt.	Zoom 11/13-12/12/22 Standard Pro & Webinar svc:\$73.83;GoDaddy Domain \$31.16;GoDaddy Economy Linux Hosting \$183.87; Google-GSuite \$36.00	\$ 324.86
22-063	Garcia Hernandez Sawhney LLP	Legal & Recording Sec. Services: 10/01-10/31/2022	\$ 324.00
22-064	EBMUD #89626975356	24200 Fairview Ave Svc: 7/11/2022-9/08/2022 - \$138.39 9/8/2022-11/7/2022 - \$138.39 plus late fee \$2.08	\$ 278.86
22-065	Melissa Dimic	Reimburse-Chef Daddy - Balance for food for FFPD - Open House	\$ 1,150.00
22-056	Robert Clark	Directors fee: Regular Meeting 11/14/2022	\$ 100.00
22-057	Michael Justice	Directors fee: Regular Meeting 11/14/2022	\$ 100.00
22-058	Mark McDaniel	Directors fee: Regular Meeting 11/14/2022	\$ 100.00
22-059	Sarah Choi	Directors fee: Regular Meeting 11/14/2022	\$ 100.00
22-060	Melissa Dimic	Directors fee: Regular Meeting 11/14/2022	\$ 100.00

<b>Expenditures - Page 1 Sub Total</b>	\$ 70,198.52
<b>Expenditures from Page 2 Sub Total</b>	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 70,198.52</b>

**RECEIPTS FROM**

**DESCRIPTION**

**TOTAL RECEIPTS**                     -

**SUMMARY**

<b>Directors Fees</b>	\$ (500.00)
<b>Total Bills</b>	\$ (69,698.52)
<b>Total Receipts</b>	-
	<b>\$ (70,198.52)</b>

Submitted for approval by:

Barbara Charnley, Concise Bookkeeping  
12/7/2022



FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT

NOVEMBER 2022

#	PAYEE	DESCRIPTION	AMOUNT
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	Expenditures Continued -		

EXPENDITURES - page 2 \$ -

FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT

DECEMBER 2022

#	PAYEE	DESCRIPTION	AMOUNT
22-066	Concise Bookkeeping	Bookkeeping services:Oct & Nov 2022	\$ 4,438.47
22-067	City of Hayward	Chipping Program FY 2022-2023 (beginning May 2021)	\$ 15,000.00
22-068	US Bank 10/06/2022 stmt.	Zoom 10/13-11/12/22 Standard Pro & Webinar svc:\$73.83; Google-GSuite \$36.00; Bay Area Solar Solutions (dba Your Energy Solutions) Inv #8094 \$800.00	\$ 909.83
22-069	Pacific Gas&Electric (10/20-10/19) <i>Bill amount \$4,976.51</i>	24200 Fairview:Electric Delivery & Generation-\$68.66;Gas-\$8.65 25862 Five Cny's:Electric Delivery&Genert'n \$867.77;Gas-\$585.70	\$ 1,530.78
22-070	KO Websites 11/23/22 Inv #27431	Web Update-www.fairviewfiredistrict.org:svc.requested 8/29; 9/13; &11/4	\$ 112.50
22-071	Garcia Hernandez Sawhney LLP	Legal & Recording Sec. Services: 11/01-11/28/2022	2,970.00

<b>Expenditures - Page 1 Sub Total</b>	<u>\$ 24,961.58</u>
<b>Expenditures from Page 2 Sub Total</b>	-
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 24,961.58</u></u>

RECEIPTS FROM

DESCRIPTION

**TOTAL RECEIPTS** -

SUMMARY

Directors Fees	\$ -
Total Bills	\$ (24,961.58)
Total Receipts	-
	<u><u>\$ (24,961.58)</u></u>

Submitted for approval by:

Barbara Charnley, Concise Bookkeeping  
1/21/2023

FAIRVIEW FIRE PROTECTION DISTRICT

ACCOUNTANTS REPORT

DECEMBER 2022

#	PAYEE	DESCRIPTION	AMOUNT
-----			
	Expenditures Continued -		

EXPENDITURES - page 2 \$ -

<b>Operating Budget - Expenditures</b>	<b>FY 22/23 Adopted Final Budget</b>	<b>Year to Date to 01/23/23</b>	<b>% to Date</b>
<b>Director Fees and Expenses</b>			
Director Fees for Board Attendance	7,000	2,600	37%
Director Expenses (i.e. mileage)	1,500	-	0%
Training for Board Members	5,000	-	0%
<b>Supplies and Technology</b>			
Office/Technology/Event Supplies	5,500	3,418	62%
Newsletter	3,600	-	0%
Website	2,500	375	15%
<b>Memberships</b>			
Alameda County Env Health (CUPA)	834	-	0%
Cal Special Dist Assoc (Local Chapter)	100	-	0%
Payment to LAFCO	700	395	56%
<b>Administration Services</b>			
General Manager Services	43,200	-	0%
Legal Counsel & Recording Secretary	43,200	7,434	17%
Publicity and Legal Notices	3,000	702	23%
Bookkeeping Services	9,000	9,049	101%
Annual Audit	12,000	10,815	90%
Insurance	12,000	13,936	116%
Lease Payment to County	15	-	0%
Workers Compensation Insurance	3,000	-	0%
Alameda County Tax Collection Fee	30,000	-	0%
<b>Facilities Services</b>			
Alarm Systems	4,000	2,152	54%
Janitorial	500	-	0%
Old Fire Station 8 Upkeep	5,000	-	0%
Utilities - East Bay MUD	1,000	550	55%
Utilities - PG&E	30,000	14,279	48%
Yard Service	4,800	2,000	42%
Fence Replacment (OFS8)		-	
Retainer for Solar Analysis		-	
<b>Programs and Events</b>			
Disaster Preparedness Program	10,000	-	0%
Chipping Program	15,000	15,000	100%
Firewise Projects/Residential Assistance	10,000	-	0%
Weed Abatement Courtesy Notice	4,000	-	0%
Red Flag Staffing	10,000	-	0%
<b>District Election</b>			
District Election	35,000	-	0%
<b>Subtotal District Expenses</b>	<b>311,449</b>	<b>82,705</b>	<b>34%</b>
Emergency Response Services	\$ 3,115,811	-	0%
Paramedic Services	346,201	-	0%
<b>Subtotal Hayward Fire Contract</b>	<b>3,462,012</b>	<b>-</b>	<b>0%</b>

<b>Capital Commitment</b>	<b>FY 22/23 Adopted Final Budget</b>	<b>Year to Date to 01/23/23</b>	<b>% to Date</b>
Apparatus Replacement	165,919	165,919	100%
Equipment Replacement	26,759	26,759	100%
Facility Capital Improvements	217,143	217,143	100%
<b>Subtotal Capital Budget</b>	<b>409,821</b>	<b>409,821</b>	<b>100%</b>
	<b>FY 22/23 Adopted Final Budget</b>	<b>Year to Date to 01/23/23</b>	<b>% to Date</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>4,183,282</b>	<b>492,526</b>	<b>12%</b>
<b>Revenues</b>	<b>FY 22/23 Adopted Final Budget</b>	<b>Year to Date to 01/23/23</b>	
Property Tax	3,872,158	-	0%
Interest	74,291	-	0%
EMS (ALS)	28,485	-	0%
Other Revenue	-	-	
<b>TOTAL REVENUES</b>	<b>3,974,934</b>	<b>-</b>	<b>0%</b>
<i>ERAF Contribution = 21.89%</i>			

BREAK

# 9. GENERAL MANAGER REPORT

INFO/ACTION

# Commissioner Lara enforces nation's first wildfire safety regulation to help drive down cost of insurance

News: 2022 Press Release

For Release: October 17, 2022

Media Calls Only: 916-492-3566

Email Inquiries: [cdipress@insurance.ca.gov](mailto:cdipress@insurance.ca.gov)

Commissioner Lara enforces nation's first wildfire safety regulation to help drive down cost of insurance

Directs insurance companies to provide discounts to consumers under new Safer from Wildfires framework with transparency about risk rating

**SACRAMENTO, Calif.** — Insurance Commissioner Ricardo Lara will enforce the new insurance pricing regulation he wrote recognizing and rewarding wildfire safety and mitigation efforts made by homeowners and businesses. Commissioner Lara's regulation is the first in the nation requiring insurance companies to provide discounts to consumers under the Safer from Wildfires framework created by the California Department of Insurance in partnership with state emergency preparedness agencies. The regulation is now state law and enshrined in the California Code of Regulations.

"Protecting Californians from deadly wildfires means everyone doing their part, including insurance companies by rewarding consumers for being safer from wildfires," said **Commissioner Lara**. "The reality of climate change is driving my determination to help communities better prepare, help our firefighters save lives, and help more Californians find insurance they can afford. My Department will work diligently to increase discounts to reward the hard work that California consumers do to protect their families, homes, businesses, and communities."

[Commissioner Lara's regulation](#) requires insurance companies to submit new rate filings incorporating wildfire safety standards created by the Department, and to establish a process for releasing wildfire risk determinations to residents and businesses within 180 days. Transparency is an important benefit of this regulation, by requiring insurance companies to provide consumers with their property's "wildfire risk score" and creating a right to appeal that score.

This regulation is part of a comprehensive solution that Commissioner Lara initiated after taking office to protect consumers from climate change-intensified wildfires. When Commissioner Lara took office in 2019, insurance companies representing 7 percent of the residential market provided insurance discounts and, under his leadership, that figure has grown to 40 percent. When this regulation is fully implemented, it will be 100 percent of the residential and commercial market aligned with the Safer from Wildfires framework.



Commissioner Lara directed the Department to write the regulation to protect consumers and improve market competition after hearing first-hand from consumers and business owners about their frustration with insurance companies that did not consider mitigation in their rating plans. During town hall meetings in more than 38 counties and an extensive [Department investigatory wildfire hearing in 2020](#), many consumers testified that their homes and businesses were subject to “wildfire risk scores” that many did not know existed and had no right to appeal if inaccurate.

# Insurers Currently Offering Discounts

Residential Property Insurance Companies Currently Offering Discounts

for Fire Hardened Homes and/or Communities

The number of residential property insurance companies offering insurance discounts for fire-hardened homes and communities has increased since Commissioner Lara took office in 2019. Several companies offer both community-wide discounts (for example, a home in a Firewise or a Shelter-In-Place community) and home-specific discounts (for example, maintaining defensible space or home-safety measures against wind-blown embers). In some cases, these discounts can be combined. Because discounts and eligibility differ by company, we urge you to contact the insurance company directly to find out if your property qualifies.

<b>Insurance Company / Group</b>	<b>Discount Based on Community Mitigation</b>	<b>Discount Based on Property/ Parcel Mitigation</b>	<b>Discounts in Effect Since</b>	<b>Telephone #</b>	<b>Website Address</b>
Allstate Insurance Company	None	Yes	Jul 2008	800-255-7828	<a href="https://www.allstate.com/">https://www.allstate.com/</a>
American Modern Home Insurance Company	Firewise Community	Yes	Nov 2018	800-543-2644	<a href="https://www.amig.com/">https://www.amig.com/</a>
ASI Select Insurance Corp	Firewise Community	Yes	Feb 2021	866-274-8765	<a href="https://www.americanstrategic.com/">https://www.americanstrategic.com/</a>
California Automobile Insurance Company	Firewise Community	Yes	Oct 2020	866-974-2910	<a href="https://www.mercuryinsurance.com/">https://www.mercuryinsurance.com/</a>
Crestbrook Insurance Company	None	Yes	Feb 2014	877-669-6877	<a href="https://www.nationwide.com/">https://www.nationwide.com/</a>
CSAA Insurance Exchange	CSAA approved	Yes	Nov 2021	855-424-8639	<a href="https://calstate.aaa.com/insurance">https://calstate.aaa.com/insurance</a>
Falls Lake Fire and Casualty	Firewise Community	Yes	Dec 2019	800-780-7454	<a href="https://www.fallslakeins.com/">https://www.fallslakeins.com/</a>
Occidental Fire & Casualty Company of North Carolina	None	Yes	Aug 2013	800-481-0661	<a href="https://www.iatinsurancegroup.com/">https://www.iatinsurancegroup.com/</a>
State Farm General Insurance Company	Firewise Community	Yes	Feb 2022	800-782-8332	<a href="https://www.statefarm.com/">https://www.statefarm.com/</a>

The Cincinnati Insurance Company	Shelter in Place Community	Yes	Aug 2016	888-242-8811	<a href="https://www.cinfin.com/">https://www.cinfin.com/</a>
California FAIR Plan	Firewise Community	Yes	May 2018 & Jun 2011	800-339-4099	<a href="https://www.cfpnet.com/">https://www.cfpnet.com/</a>
<b>Chubb Group</b>					
<i>Federal Insurance Company</i>	<i>Shelter in Place Community</i>	Yes	<i>Dec 2018</i>	800-682-4822	<a href="https://www.chubb.com/us-en/">https://www.chubb.com/us-en/</a>
<i>Pacific Indemnity Company</i>	<i>Shelter in Place Community</i>	Yes	<i>Dec 2018</i>	<i>[same as above]</i>	<i>[same as above]</i>
<i>Vigilant Insurance Company</i>	<i>Shelter in Place Community</i>	Yes	<i>Dec 2018</i>	<i>[same as above]</i>	<i>[same as above]</i>
<b>USAA Group</b>					
<i>Garrison Property and Casualty Insurance Company</i>	<i>Firewise Community</i>		<i>Oct 2014</i>	210-531-8722	<a href="https://www.usaa.com/">https://www.usaa.com/</a>
<i>United Services Automobile Association</i>	<i>Firewise Community</i>		<i>Oct 2014</i>	<i>[same as above]</i>	<i>[same as above]</i>
<i>USAA Casualty Insurance Company</i>	<i>Firewise Community</i>		<i>Oct 2014</i>	<i>[same as above]</i>	<i>[same as above]</i>

<i>USAA General Indemnity Company</i>	<i>Firewise Community</i>		<i>Oct 2014</i>	<i>[same as above]</i>	<i>[same as above]</i>
<i>Revised 11/14/22</i>					



TREASURER - TAX COLLECTOR

HENRY C. LEVY  
TREASURER - TAX COLLECTOR

December 27, 2022

Board of Supervisors  
County of Alameda  
1221 Oak Street, 5<sup>th</sup> Floor  
Oakland, CA 94612

Dear Board Members:

**RE: Investment Report – November 2022**

In accordance with the Treasurer's investment policy, submitted herewith is a report of the cash pool investments for the month of November 2022. Enclosed with this report is a detailed composition of all outstanding investments by securities category as of November 30, 2022. This report reflects the market value and cost of purchase. All investments in the Treasurer's investment portfolio conform to the statutory requirements of Government Code Section 53601 et. seq., authorities delegated by the County Board of Supervisors and the Treasurer's investment policy.

As of November 30, 2022

Treasurer's Investment Pool – Book Value	\$ 8,698,292,091
Treasurer's Investment Pool – Market Value	8,411,582,909
Total Cash in Bank	139,515,688
Total interest received during the month	6,907,392
Average Maturity of the portfolio	507 days
Annualized cash basis rate of return for the month	1.01%

Liquidity Summary of the Portfolio as of November 30, 2022

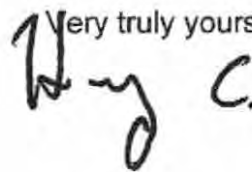
Maturity	Amount	Percentage Held
1 to 90 days	\$ 1,777,424,847	20.43%
91 to 365 days	2,607,384,606	29.98%
2 years	1,739,083,574	19.99%
3 years	1,691,839,919	19.45%
4 years	631,562,157	7.26%
5 years	250,996,987	2.89%
<b>Total</b>	<b>\$8,698,292,091</b>	<b>100.00%</b>

Conclusion

Based on investment activity during the month of November 2022, the Treasurer expects to meet all operating cash needs for the pool participants within the next six months from the portfolio's most liquid assets and current revenues. For your review, a copy of the Investment Status Report and transaction details for the month of November 2022 is attached and on file with the Office of the Clerk of the Board of Supervisors.

Vision 2026 Goal

The Investment Report meets the 10x goal of **Accessible Infrastructure** in support of our shared vision of **Prosperous and Vibrant Economy**.

Very truly yours,  




Henry C. Levy  
Treasurer – Tax Collector

cc: Susan Muranishi, County Administrator  
Melissa Wilk, Auditor-Controller  
School District and Special District Participants  
Members of the Treasury Oversight Committee

Optum Investment Partners provides investment advisory services to small and medium sized municipalities in the state of California. We proudly serve cities, fire districts, water districts, park and recreation districts, and other special districts.

- ▶ **Partner with government experts:** Optum Investment Partners has extensive government finance experience to make better investment decisions and increase your agency's revenues.
  - ▶ **Safeguard principal:** Keep more idle cash actively invested throughout the year. Optum Investment Partners helps you hedge against inflation and invest seasonal surpluses to preserve and increase the value of your cash.
  - ▶ **Ensure liquidity:** Balance investments and cash on hand to ensure sufficient operating capital. Optum Investment Partners ladders portfolio investments to ensure cash is readily available when needed.
  - ▶ **Improve returns:** Generate more revenue to budget across your agency's priorities. Optum Investment Partners improves total returns by investing in longer term maturities with higher yields while maintaining safe investments.
  - ▶ **Receive superior service:** Optum Investment Partners provides high-quality customer service to clients of all sizes throughout California, with investment balances starting at \$2M.
- 

### 3 Steps to Your Success

- 1.** We create customized cash-flow models that enable agencies to actively invest more cash.
- 2.** We develop a laddering strategy to invest in longer term securities without the risk of running out of cash for operations
- 3.** We achieve above-market rate returns by utilizing a mixed portfolio of products that matches your agency's policies.

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*President, CEO, & CCO*

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**Robert Michalik, BSBA**  
*Executive Vice President & COO*

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# 10. BOARD MOTIONS AND APPROVALS

INFO/ACTION

**FAIRVIEW FIRE PROTECTION DISTRICT SPECIAL  
BOARD MEETING MINUTES  
MONDAY, NOVEMBER 14, 2022, 7:00 PM  
MEETING VIA TELECONFERENCE OVER ZOOM  
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Melissa Dimic at 7:04 p.m. Director Justice led the pledge of allegiance.

**2. ROLL CALL**

Board members present: Directors Melissa Dimic, Sarah Choi, Robert Clark, Michael Justice, and Mark McDaniel.

In addition, the following staff and service providers were present: Fire Chief Garrett Contreras, Fire Marshall Miles Massone, City of Hayward Analyst Tara Reyes, CPA Bryce Rojas of Cropper Rowe LLP, and Conor Kennedy, Esq. of Garcia Hernandez Sawhney, LLP.

**3. WELCOME**

President Dimic made welcome comments. President Dimic gave special mention to Hayward Fire and their staff and leadership for everyone who helped to bring the community together for the recent Open House.

**4. PUBLIC COMMENT PERIOD**

President Dimic opened the public comment period. No comment was made, and the period was closed.

**5. MESSAGE FROM THE PRESIDENT**

President Dimic welcomed everyone to the meeting and noted a few changes to the evening's meeting logistics for running the teleconference functions of the meeting.

**6. 2022 FY FINANCIAL AUDIT REPORT**

Bryce Rojas reported that his firm issued an unmodified opinion and that the net position of the District increased.

**7. FIRE CHIEF REPORT**

The Fire Chief updated the Board about incident response times for September and October of 2022 as well as fire prevention activity during the same time span. The Chief announced an upcoming recruit academy beginning in February of 2023. The Chief reported good progress on the new fire training center, anticipating a grand opening event in March or early Spring of 2023.

**8. FFPD FINANCIAL UPDATE**

President Dimic walked through the cash balances and accountant's report for September 2022.

**President Dimic moved to accept and approve the accountant's report. Director Justice seconded. The motion was carried unanimously. AYES 5 (Clark, Dimic, Justice, Choi, McDaniel), ABSENT 0, NOES 0, ABSTAIN 0**

#### **9. ELECTION UPDATE**

President Dimic reported on the results of the recent election for Board Members, and she reported that nothing will be finalized before December 8, 2022. Once those are finalized, the President announced that the General Manager will reach out to Board Members for swearing in.

#### **10. AD HOC COMMITTEE REPORT ON MAILER CONCERNING EVACUATIONS**

President Dimic reported back to the full Board about the mailer sent out by the ad hoc committee on Saturday, November 5, 2022, and Director Clark connected the ad hoc's work to public sentiment about the need for evacuation route information in the service area.

A member of the public asked about an evacuation route, and the Board reviewed the route.

#### **11. REVIEW OF 2023 MEETING CALENDAR**

**The Board discussed and decided to schedule the Board's 2023 regular meetings for**

- January 30
- March 27
- May 22
- July 31
- September 25 and
- November 27

**President Dimic moved to approve this calendar as read out. Director Justice seconded. The motion was carried unanimously. AYES 5 (Clark, Dimic, Justice, Choi, McDaniel), ABSENT 0, NOES 0, ABSTAIN 0**

#### **12. RESOLUTION TO RENEW FINDINGS AND CONTINUE CONDUCTING MEETING VIA TELECONFERENCE**

**President Dimic moved to adopt the resolution. Director McDaniel seconded. The motion was carried unanimously. AYES 5 (Clark, Dimic, Justice, Choi, McDaniel), ABSENT 0, NOES 0, ABSTAIN 0**

#### **13. UPDATE FROM COUNSEL ON LEGISLATION AFFECTING THE FUTURE OF IN PERSON MEETINGS**

Conor Kennedy of Garcia Hernandez Sawhney LLP gave a presentation about AB 2449's just cause and emergency circumstances bases for individual Board Members to participate remotely in certain meetings in 2023.

**Break at 8:05 PM**

**Resumed at 8:15 PM**

#### **14. GENERAL MANAGER REPORT**

Analyst Tara Reyes provided updates to the District as follows:

- Fire Station 8 Board Room Telecommunication Equipment Update
- Fire Station 8 Inverter Project Update
  - The solar installers will be out this week meeting the network tech professionals. This is the last portion of the project.
- Swearing in process following November Election – Can happen at either December 12 or January 9 meeting.

#### **15. BOARD MOTIONS AND APPROVALS**

**Director McDaniel moved to approve the minutes from September 26 and October 24, 2022. The President seconded. The motion was carried unanimously.**

**AYES 4 (Clark, Dimic, Justice, McDaniel), ABSENT 1 (Choi temporarily unavailable at time of roll call), NOES 0, ABSTAIN 0**

#### **16. MEETING ACTION ITEM SUMMARY**

Counsel did not give any updates about the General Manager's upcoming Action Items.

#### **17. COMMENTS BY BOARD MEMBERS**

Director Clark made mention of the Zoom meeting's closed captioning and the limitations of the technology.

#### **18. AGENDA ITEMS FOR NEXT BOARD MEETING**

President Dimic noted selection of officers will take place at the next meeting.

#### **19. ADJOURNMENT**

President Dimic moved to adjourn the meeting and Director McDaniel seconded. All voted in favor.

**AYES 5 (Clark, Dimic, Justice, Choi, McDaniel), ABSENT 0, NOES 0, ABSTAIN 0**

The meeting adjourned at 8:25 PM.

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**Mark McDaniel**  
**Secretary of the Board of Directors**  
**Fairview Fire Protection District**

**FAIRVIEW FIRE PROTECTION DISTRICT SPECIAL  
BOARD MEETING MINUTES  
MONDAY, DECEMBER 12, 2022, 7:00 PM  
MEETING VIA TELECONFERENCE OVER ZOOM  
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Melissa Dimic at 7:04 p.m. Director Justice led the pledge of allegiance.

**2. ROLL CALL**

Board members present: Directors Sarah Choi, Robert Clark, and Mark McDaniel.

In addition, the Board was joined by General Manager Michael Preston and counsel Conor Kennedy of Garcia Hernandez Sawhney, LLP.

Directors Dimic and Justice were absent.

**3. WELCOME**

**4. PUBLIC COMMENT PERIOD**

Director Choi opened the public comment period. No comment was made, and the period was closed.

**5. RESOLUTION TO RENEW FINDINGS AND CONTINUE CONDUCTING MEETING VIA TELECONFERENCE**

**Director Clark moved to adopt the findings reflected in the resolution in the packet and to adopt the resolution. Director McDaniel seconded. The motion was carried unanimously.**

**AYES 3 (Choi, Clark, McDaniel), ABSENT 2 (Dimic, Justice), NOES 0, ABSTAIN 0**

Director Choi moved to adjourn the meeting. Director Clark seconded. The motion was carried unanimously.

Meeting adjourned at 7:07 PM.

**AYES 3 (Choi, Clark, McDaniel), ABSENT 2 (Dimic, Justice), NOES 0, ABSTAIN 0**

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**Mark McDaniel  
Secretary of the Board of Directors  
Fairview Fire Protection District**

**FAIRVIEW FIRE PROTECTION DISTRICT SPECIAL  
BOARD MEETING MINUTES  
MONDAY, JANUARY 9, 2023, 7:00 PM  
MEETING VIA TELECONFERENCE OVER ZOOM  
25862 FIVE CANYONS PARKWAY, CASTRO VALLEY, CA 94552**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by Board President Melissa Dimic at 6:59 p.m. Director Justice led the pledge of allegiance.

**2. ROLL CALL**

Board members present: Directors Melissa Dimic, Sarah Choi, Mike Justice, Robert Clark, and Mark McDaniel.

In addition, the Board was joined by General Manager Michael Preston and counsel Conor Kennedy of Garcia Hernandez Sawhney, LLP.

**3. WELCOME**

President Dimic welcomed everyone.

**4. PUBLIC COMMENT PERIOD**

President Dimic opened the public comment period. One comment was made, and the period was closed.

**5. RESOLUTION TO RENEW FINDINGS AND CONTINUE CONDUCTING MEETING VIA TELECONFERENCE**

**President Dimic moved to adopt the findings reflected in the resolution in the packet and to adopt the resolution. Director McDaniel seconded. The motion was carried unanimously.**

**AYES 5 (Dimic, Choi, Clark, Justice, McDaniel), ABSENT 0, NOES 0, ABSTAIN 0**

Director Dimic moved to adjourn the meeting. Director Justice seconded. The motion was carried unanimously.

Meeting adjourned at 7:03 PM.

**AYES 5 (Dimic, Choi, Clark, Justice, McDaniel), ABSENT 0, NOES 0, ABSTAIN 0**

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**Mark McDaniel  
Secretary of the Board of Directors  
Fairview Fire Protection District**

# 1 1 . MEETING ACTIONS ITEMS SUMMARY



## 12. COMMENTS BY BOARD MEMBERS

# 13. AGENDA ITEMS FOR NEXT BOARD MEETING